

**25<sup>th</sup> OCTOBER, 2024**

**TO: ALL BIDDERS**

**ADDENDUM NO. 2**

**TENDER CLARIFICATION - TENDER FOR PROVISION OF GENERAL INSURANCE SERVICES (POLICIES FOR YEAR-2024/2025, 2025/2026 AND 2026/2027) Tender No: KWS/ONT/ADM/37/2024-2025**

Pursuant to Section 75 of the PPADA, 2015, Kenya Wildlife Service wishes to clarify the following matters:

The tender is open to **ALL** interested bidders.

SECTION II Tender Data Sheet, the following has been added to ITT 15:

<b>ITT 15.6</b>	Bidders are notified that they SHALL include a capacity building levy of <b>0.03% exclusive of applicable taxes in their quoted tender sum</b> , The Cabinet Secretary, National Treasury and Economic Planning pursuant to sections 24 (5) (d) and 180 of the Act, issued the Public Procurement capacity building levy order, 2023 (herein referred to as "The levy order 2023" vide legal notice No. 206 OF 6th November 2023.
-----------------	---

SECTION III - EVALUATION AND QUALIFICATION CRITERIA, 2 b) Technical criteria for the insurance company, Criteria number 1. Relevant experience of the Insurance Company has been amended as follows:-

	<b><u>2 B) TECHNICAL CRITERIA FOR THE INSURANCE COMPANY</u></b>	<b>CRITERIA TO BE DEMONSTRATED BY:-</b>	<b>SCORING CRITERIA</b>
	<b>1. Relevant experience of the Insurance Company (Maximum 5 points)</b>		
	An outline of experience on provision of General Insurance underwriting services for the last 8 years. List the names of the clients, size of the account, period of insurance, and recommendation.	Customized company profile and IRA licenses for the eight years or accompanied by a letter from the insurance regulatory authority/commissioner of insurance.	<b>5</b>

Responses to clarifications from interested bidders:-

#	<b>CLARIFICATION SOUGHT BY INTERESTED BIDDERS</b>	<b>KWS' RESPONSE</b>
1	The requirement for policy no. 2 under Lot A. Could you please clarify the type of policy you are seeking? It appears to be similar to a medical cover, but I would appreciate it if you could provide more details on the specific requirements for this cover	The cover is specific for medical expenses exceeding the medical benefit for the staff insured under the Policy No. 1. GROUP PERSONAL ACCIDENT / WORK INJURY BENEFITS ACT (WIBA) – WIBA PLUS.
2	Inconsistency between Technical requirement for underwriters, No. 1.: Relevant experience of the Tender required and The schedule of requirements on page 85 of the tender document	<p>The number of years required has been amended to eight (8) years under Technical Requirement for the Insurance Company 1. <b>Relevant experience of the Insurance Company (Maximum 5 points).</b></p> <p>The <b>CRITERIA TO BE DEMONSTRATED BY</b> has been amended to:-</p> <p><i>"Customized company profile and IRA licenses for the eight years or accompanied by a letter from the insurance regulatory authority/commissioner of insurance."</i></p>

This Addendum shall be construed to form part of the tender.

All other Conditions of the Tender remain the same.

DEPUTY DIRECTOR, SUPPLY CHAIN MANAGEMENT  
**FOR: DIRECTOR GENERAL**

**SUPPLIER ACKNOWLEDGEMENT OF ADDENDUM No.2**

We, the undersigned hereby certify that the Addendum No.2 is an integral part of document and the alterations set out in Addendum No.1 has been incorporated in our Bid.

Signed.....

Tenderer.....

Date.....