



TENDER NO.: KWS//B&S/EOI/40/2024-2025

TENDER NAME:

REQUEST FOR EXPRESSION OF INTEREST (EOI) FOR PROCUREMENT OF CONSULTANCY SERVICES FOR PRICING AND DEVELOPMENT OF NEW WILDLIFE CONSERVATION AND MANAGEMENT (ACCESS AND CONSERVATION) FEES REGULATIONS.

ELIGIBILITY: OPEN TO ALL

CLOSING DATE: 17TH DECEMBER, 2024

CLOSING TIME: 1 1 3 0 H R S

**KENYA WILDLIFE SERVICE,
P.O.BOX 40241 – 00100,
NAIROBI.**

www.kws.go.ke; hps@kws.go.ke

NAME OF THE PROCURING ENTITY: KENYA WILDLIFE SERVICE

ASSIGNMENT OR CONTRACT TITLE: CONSULTANCY SERVICES FOR PRICING AND DEVELOPMENT OF NEW WILDLIFE CONSERVATION AND MANAGEMENT (ACCESS AND CONSERVATION) FEES REGULATIONS

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1.0 The Kenya Wildlife Service (KWS) seeks to engage a consultant in making of new Wildlife Conservation and Management (Access and Conservation) (Fees) Regulations. The goal is to propose a balanced fee structure that optimizes revenue generation while ensuring accessibility to local and international tourists that aligns with conservation and legal regulatory standards. The consultant shall carry out public participation in conjunction with KWS and deliver actionable recommendations with a clear implementation plan within a defined timeframe.

Further the consultant shall carryout among others; pricing models, market analysis, cost analysis, a comprehensive Regulatory Impact Assessment, design a sustainable fee structure, public participation/Stakeholder engagements, Implementation and communication Strategy

2.0 KWS invites eligible consulting firms ("Consultants") to indicate their interest in providing the services. Interested Consultants should provide information demonstrating that they have the required qualifications and relevant experience to perform the service. Interested bidders **SHALL** provide the following requirements;-

- (i) Name of the firm
- (ii) Postal address
- (iii) Physical address
- (iv) Telephone contacts
- (v) Valid E-mail address
- (vi) Authorized representatives names and their position
- (vii) Certificate of Incorporation
- (viii) Valid Tax Compliance Certificate
- (ix) A current copy of Form CR12 for limited companies issued by the Registrar of Companies that indicates the ownership of the company (not older than 12 months, as at the time of the tender closing)
- (x) A list of three similar Consultancy Service/project successfully undertaken by the firm in the last 5 years.
- (xi) Audited financial statements for the last three years or certified Bank Statement for the last 6 months.

(xii) Demonstrate Key/core personnel to be involved in development of similar service and give their educational background, detailed professional qualifications and experience as follows:

- a. Demonstrate experience in pricing strategy, tourism economics, or similar fields.
- b. Proven expertise in conservation, tourism management, and policy drafting.
- c. Strong analytical, financial modelling, and stakeholder engagement skills.
- d. Familiarity with Kenyan tourism and conservation frameworks.
- e. Project management experience with timely delivery of complex assignments.

3.0 The attention of interested Consultants is drawn to the following provisions that will be highlighted in the Request for Proposals to be issued to the successful shortlisted firms.

The firm will be expected:

- i) To have **NO** conflict of interest with other assignments or its own corporate interests and acting without any consideration for future work.
- ii) The firm has no personal or business relationship with the Procuring Entity
- iii) A firm or an individual in the firm has not been sanctioned by the Public Procurement Regulatory Authority or are under suspension or debarment imposed by any other entity of the Government of Kenya, or any international organization.

4.0 A Consultant will be selected and awarded in accordance with the Least Cost Selection (LCS) method set out in the Public procurement and Asset Disposal Act 2015 and Regulations, 2020. To be in the tender document.

5.0 Tenders will be opened immediately after the deadline date and time specified above or any deadline date and time specified later. Tenders will be publicly opened in the presence of the Tenderers' designated representatives who choose to attend at the address below.

A. Address for Submission of Tenders.

Tenders are to be enclosed in plain sealed envelopes marked with Tender Reference Number and Description and deposited in the Tender Box, situated at the Main Reception Lobby, Main Entrance, KWS Headquarters, Langáta Road, P.O Box 40241- 00100, Nairobi

B. Address for Opening of Tenders.

Kenya Wildlife Service
Vet Boardroom
P.O Box 40241- 00100, Nairobi

6.0 Late tenders will be rejected.

7.0 Further information can be obtained at the address below during office hours from 8:00am to 5:00pm

NAME OF PROCURING ENTITY: Kenya Wildlife Service (KWS)

CONTACT PERSON/OFFICIAL: Deputy Director Supply Chain Management

KENYA WILDLIFE SERVICE

P.O. BOX 40241 - 00100 NAIROBI.

Email: hps@kws.go.ke

Website: www.kws.go.ke