

KWS/ADM/ONT/33/2022-2023

12TH OCTOBER, 2022

TO: ALL BIDDERS

ADDENDUM NO. 2

**TENDER CLARIFICATION - TENDER FOR PROVISION OF
GENERAL INSURANCE SERVICE (POLICIES FOR YEAR-
2022/2023, 2023/2024)**

Pursuant to Section 75 of the PPADA, 2015, Kenya Wildlife Service wishes to make the following amendments:-

1. SECTION II - TENDER DATA SHEET (TDS) The following TDS Clauses have been revised to read as per the table below:

ITT Reference	PARTICULARS OF APPENDIX TO INSTRUCTIONS TO TENDERS
ITT 20.1	A Tender Security shall be required. The amount and currency of the Tender Security shall be Kshs. 600,000.00 valid for 119 days from the date of tender opening, in the form of a bank guarantee from a reputable bank recognized by the Central
REVISED ITT 20.1	A Tender Security shall be required. The amount and currency of the Tender Security shall be Kshs. 600,000.00 valid for 119 days from the date of tender opening, in the format Specified in SECTION IV of the Tender Document and shall be in the form of a bank guarantee; or a guarantee by an insurance company registered and licensed by the Insurance Regulatory Authority listed by the Authority; and approved by PPRA or a Self-guaranteed tender security not allowed.
ITT 22.1 b)	The tenderer shall separate the Technical Proposal and the Financial Proposal. The Technical Proposal shall not include any premium, rates and Priced Schedule of Requirements. The Financial Proposal shall include Form of Tender and Priced Schedules of Requirements. The separated Technical and Financial Proposal shall be submitted as follows: - i) original and all copies of the Technical Proposal shall be placed in a sealed envelope clearly marked "TECHNICAL PROPOSAL," and, ii) the original and a copy of the Financial Proposal placed in a sealed envelope clearly marked "FINANCIAL PROPOSAL" and warning: "DO NOT OPEN WITH THE TECHNICAL PROPOSAL". The financial proposal must bear the name and address of the bidder.

REVISED ITT 22.1 b)	b) The tender shall submit Technical and Form of tender and Form of Tender and Priced Schedules of Requirements in ONE Sealed Envelope
ITT 36.1	The Procuring Entity shall compare the evaluated costs of all substantially responsive Tenders established in accordance with ITT 35.2 to determine the Tender that has the lowest evaluated cost. The Lowest Evaluated cost will be determined by combining the quality of the technical proposal (Technical Score) and the price per Lot . The weight allocated to the Technical Score vis-à-vis the financial proposal (prices per Lot) is 80:20. The Tender that has the lowest evaluated bid will be selected on the basis of those weights by combining the Weighted Technical and Weighted Financial Scores to give an Evaluated Score. The Evaluated Score will be calculated as follows:
REVISED ITT 36.1	The bidder who attains a minimum score of 80% in the Technical Evaluation and whose financial proposal is the LOWEST PER LOT shall be awarded the tender.

2. SECTION III - EVALUATION AND QUALIFICATION CRITERIA Stage Three Financial Evaluation of the Tender on Page 34-35 of the tender document has been amended to read as follows:-

“The bidder who attains a minimum score of 80% in the Technical evaluation and whose Financial Proposal is the **LOWEST PER LOT** shall be awarded the tender”

The deadline for the Tender submission has been extended from 13th October, 2022 to **21st October, 2022 at 11:00 am EAT**

This Addendum shall be construed to form part of the tender.

All other Conditions of the Tender remain the same.

DEPUTY DIRECTOR - SUPPLY CHAIN MANAGEMENT
FOR: DIRECTOR GENERAL