

MINUTES OF VIRTUAL PRE-BID MEETING FOR TENDER NO. KWS/ONT/BDM/39/2021-2022; LEASING OF KISEMBE SITE AND SIMBA VIEW POINT IN NAIROBI NATIONAL PARK; TENDER NO. KWS/ONT/BDM/40/2021-2022; LEASING OF VISITOR INFORMATION CENTER (FORMER RANGERS RESTAURANT) IN NAIROBI NATIONAL PARK; TENDER NO. KWS/ONT/BDM/41/2021-2022; LEASING OF SABLE GLADE SITE AT SHIMBA HILLS NATIONAL RESERVE HELD ON 6TH MAY 2022 AT 10.00AM

KENYA WILDLIFE SERVICE REPRESENTATIVES

1. George M. Wambua
2. Sammy Towett
3. Hilmark Obanda
4. Lilian Ajuoga
5. Vincent Ongwae

BIDDERS' REPRESENTATIVES

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| 1. Mr. Mohanjeet Brar | - | Nairobi Tented Camp |
| 2. Mr. Samuel Arambe | - | Rentco Africa |

3. Marc Goss
4. Catherine Mputhia
5. Stanley

- Mara Elephant Project

Min No.	Item	Discussion/Action/Arising Issues	Action by	Due Date
01/05/2022	Chairman's opening remarks	The chair called the meeting to order at 10.15 a.m. He welcomed members to the meeting and requested that they introduce themselves before the meeting commenced. He then informed members the sole purpose of the meeting was to clarify any issue(s) regarding the tender.		

02/05/2022	Brief by the DD-Supply Chain Management	<ul style="list-style-type: none"> • Head Supply-Chain thanked all the bidders' representatives for finding time to attend the meeting; • The pre bid meeting was an important part of the tendering process as it brings clarity to the bidders on any issues that may not be clearly depicted in the tender document. 	DD-SCM	
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03/05/2022	Brief on the Project	<p>A brief on the procurement requirements was presented by Sammy Towett.</p> <ul style="list-style-type: none"> As part of the programs of transforming visitor experience across all parks, KWS is looking for partners in this journey. We therefore seek to increase quality bed nights among other visitor experience 3 sites are on offer for investors to lease 2 in Nairobi Park 1 in Shimba Hills Nairobi Park sites <ul style="list-style-type: none"> 1.Nairobi Visitor Information Centre-Mix use facility with gift shop, eatery, information centre and ticketing hall. The space is 0.66 acres 2.Kisembe site- 24bed tented camp/ecolodge. This is in the low use zone where the current Nairobi Tented Camp is located. The space is 15 acres Simba View point- A restaurant with minimum structures, mainly outdoor seating. It will be operated by the same investor who will operate Kisembe tented camp/ecolodge. The space is 0.5 acres Shimba Hills <ul style="list-style-type: none"> Sable Glade Site- This area is within Risely ridge area. The proposal is to have a 20 bed ecolodge to serve clients seeking alternative experience from the beach. The space provided is 20 acres. 	Sammy	
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	Questions and clarifications	<ul style="list-style-type: none"> • Prospective bidders sought for extension of the tender opening period so as to enable them prepare good bids, since it entailed preparation of Architectural drawings • Bidders also sought to know if they are restricted from introducing other visitor experiences at Kitembe site. They were informed that they are not allowed to put up permanent structures in the park, but the general guidelines were that if you have a good concept but still remain sensitive to the park. They were reminded that that Simba site is a viewpoint and thus there should be minimal obstruction as possible. • Bidders also sought to know if they could bring food to the Simba View point. They were informed that the food would have to be prepared at the ecolodge and then transferred to the viewpoint. • Bidders sought to know what else was to be quoted for in the leasehold other charges on lease. They were informed that there will be negotiation between the KWS and successful, especially where there exists any infrastructure • Bidders also sought to know if there will be possibility of constructing another washroom at Simba site. They were informed that washrooms already exist near the site but as the operation continue and based on traffic it is possible to add another washroom. • Some forms were indicated as included in the bid document but were missing. The Forms (Form PER-1; Form FIN – 3.1 and Form EQUI: Equipment) will be made available through an addendum to be uploaded on the KWS website. • There was a query on if someone can visit the sites before bidding. The bidders were encouraged to do so during official working hours. They were also requested to make prior arrangements for the visits in order to alert park officials to avoid any inconveniences 	<p>ALL</p> <p>DD-SCM</p>	To be communicated through an addendum
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04/05/2022	Way forward	<ul style="list-style-type: none"> • The meeting was informed that 20 acres was the standard size for ecolodges, and thus there were no chances of extending the sizes as had been asked by a member. They were told they could write another proposal for a particular experience wish to develop that require additional space. • One of the members indicated that the tender document was conflicting on the size of Kisembe site, with some portions indicating that the size was 15 acres while other sections indicating it as 20 acres. The meeting was informed that the correct size is 15 acres and was to be addresses through an addendum that was to be issued. • There was concern that the tender document had indicated that Kisembe ecolodge was to be a 20 room ecolodge but the Management plan for Nairobi National Park indicated 12 rooms. It was confirmed that the true status is that the management plan allows for a 24 bed ecolodge. • A bidder also sought to know whether innovation in the form of play areas/slides/go-karts etc. for the safari experience, especially at the Kisembe site are allowed. The meeting was informed that it is not advisable since the park requires as minimal distraction as possible • Any further clarification/correction regarding the tender will be officially communicated to bidders via addendum to be posted on www.kws.go.ke and www.tenders.go.ke respectively. 	DD-SCM Í	
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Adjournment:

There being no other business, the meeting ended at 11:00 am.

Signed (Secretary)

Date

Signed (Chairperson):_

Date