

MINUTES OF VIRTUAL PRE-TENDER MEETING FOR SUPPLY AND DELIVERY OF  
UNIFORM ITEMS HELD ON THURSDAY 17<sup>TH</sup> MARCH 2022

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PRESENT

- |                   |                   |              |
|-------------------|-------------------|--------------|
| 1. Peter Waweru   | Quality Assurance | Chair        |
| 2. George Wambua  | AD-SCM            | Co- Chairing |
| 3. Hilmark Obanda | SPSCMA            | Panelist     |

Bidders Representatives –

MIN. NO.	ITEM	DISCUSSION/ACTION
01/17/03/2022	Opening Remarks	The Chairperson called the meeting to order at 1015hrs with a word of prayer thereafter welcoming all members for the meeting. He requested the panelists to introduce themselves, giving a chance to the Assistant Director Supply Chain Management to make his opening remarks.
02/17/03/2022	Presentations	<p>The Assistant Director Supply Chain Management welcomed the participants to the meeting thanking them for their continued show of interest in KWS Tenders, noting their presence and commitment despite the fact that attendance was not mandatory</p> <p>He reminded participants that the tender for the supply of the uniform items was retendered as the specifications in the initial tender ( KWS/OT/SEC/28/2021-2022) were insufficient to enable award and culmination of a contract</p> <p>He also insisted on adherence to the mandatory requirements as advertised in MyGov publication and the Instructions to Tenderers (ITTs) in the tender document, urging bidders to thoroughly scrutinize the document reminding them that it is the new standard tender document as authorized by the Public Procurement Regulatory Authority (PPRA).</p>

03/17/03/2022	Q & A Session	The Chairperson welcomed the participants to ask or post questions on the chat box adding that minutes of the virtual meeting will be published on the KWS official Website <a href="http://www.kws.go.ke">www.kws.go.ke</a>				
		#	Question	Firms' Name	Reps' name	Answer(s)
		1.	Is manufacturers' authorization mandatory?	Tradewise	Andrew	manufacturers' authorization is mandatory as per the Tender data Sheet
		2.	You have requested audited accounts for 2019/2020 and 2021, whereas most firms have not yet audited their 2021 accounts, how will you go about this?	Tradewise	Andrew	You can submit 2018, 2019 and 2020 or
		3.	Can international manufacturers bid?	Turk Tech		In adherence to the government directive of developing local industries i.e. 'Buy Kenya Build Kenya' international companies are not eligible to bid in the tender
		4.	Is manufacturers' authorization mandatory?	Tradewise	Andrew	manufacturers' authorization is mandatory as per the Tender data Sheet
04/17/03/2022	AOB	There being no other business the meeting was adjourned at 1048hrs with a word of prayer from Andrew (TradeWise)				

SIGNED: -

Peter Waweru

Date

Chair

George Wambua

Date

Secretary

Hilmark Obanda

Date

Secretariat